

Suzan Klein
The Keystone Center
Associate

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SUMMARY OF PROFESSIONAL EXPERIENCE

The Keystone Center, Associate

Washington, DC (February 2008 – Present)

Assist in all aspects of project management related to providing neutral third-party mediation, facilitation, and conflict resolution services for environmental, energy, and health policy issues.

Primary responsibilities include:

- ◆ Writing, proofing, editing, and designing documents (meeting summaries, reports, agendas, correspondence, and other project materials)
- ◆ Researching policy issues
- ◆ Performing logistical work and coordinating the efforts of project teams
- ◆ Interacting with participants and funders
- ◆ Facilitating working groups
- ◆ Working on project development, including developing work plans and budgets

Current Projects:

- ◆ **The Food and Nutrition Roundtable**
The Roundtable is a forum comprised of leaders from industry, academia, the public health community, and government seeking to implement comprehensive, science-based strategies to address the nation's food and nutrition challenges. The Roundtable is currently focusing its efforts on developing a uniform and universal front-of-package (FOP) nutritional icon which identifies healthier choices among food and beverage products.

Resolution Law Group, P.C., Paralegal

Washington, DC (February 2001 – December 2005)

In addition to traditional paralegal responsibilities associated with a litigating environmental practice, oversaw the administrative side of newly created Washington DC office of California-based firm, and had significant case development responsibilities through telephone and in-person interviews with residents impacted by environmental damage.

U.S. Department of Justice, Environmental Enforcement Section, Paralegal

Washington, DC (November 1996 – November 2000)

Assisted in the litigation of cases filed under the federal environmental statutes. Conducted legal and factual research. Cite-checked and reviewed legal briefs for accuracy. Reviewed analyzed and managed document collections.

EDUCATION AND TRAINING

- Master of Science, Conflict Analysis and Resolution, **George Mason University**, 2007
- Bachelor of Arts, Political Science, *magna cum laude*, **University of Minnesota**, 1990
- Study Circles Facilitator Training. Study Circles Resource Center, Rockville MD (2006)
- Community Conferencing Facilitator Training. Community Conferencing Center, Conflict Resolution Center of Montgomery County (2003)
- 40-Hour Basic Mediation Training. Maryland Association of Community Mediation Centers, Bethesda, MD (2002)

MEDIATION AND FACILITATION EXPERIENCE

The Conflict Resolution Center of Montgomery County, Volunteer Mediator/Facilitator (2002 - present)

Mediate community mediation cases including those involving neighbor-to-neighbor, homeowner associations, parenting plans, consumer, and contractor disputes. Also facilitate community conferences, a restorative justice practice that focuses on victim-offender reconciliation by identifying harm done, ways to repair it, and rebuild relationships.

Study Circles Resource Center, Volunteer Facilitator (2007 - present)

Facilitate small-group interracial, interethnic discussions comprised of parents, teachers, and staff in Montgomery County Public Schools to address the achievement gap in the school district.

AmericaSpeaks, Volunteer facilitator (2005 - present)

Table facilitator during large scale public engagement meetings.

RESEARCH

Master's Thesis

Getting to Race: An Exploration into Engaging in Race during Mediation (2007). This exploratory study looked at the complex and nuanced ways racial identity is relevant for mediators of interpersonal conflict. The research examined the discourse of a small-group of racially and ethnically diverse mediators as they engaged in intergroup dialogue to explore conceptions of social identity in themselves and in their mediations. The study reveals the multifaceted notions of social identity they hold as well as provides a glimpse into mediators engaging in race. Findings show that these mediators identified as racialized beings, an awareness they attributed as positive, and also having implications for neutrality.

