



KSS APPLICATION

This application is intended to supplement a cover letter, resume and teaching portfolio (directions on page 4). For more information, including full job descriptions, qualifications, and program overview, please visit <http://www.keystone.org/about-us/employment>. To complete the application please answer each question by using the 'Overstrike' key and save application with your last name in the document's title.

Full Name: _____
Current Address: _____
City: _____ State: _____ Zip: _____
Current Phone Number: _____
Email Address: _____

Safe transportation and supervision of participants is a major responsibility at KSS.

- Do you have a good driving record? Yes____ No____ If No, please explain on a separate page.
- Have you ever been convicted of a felony? Yes____ No____ If Yes, please explain on a separate page.
- Have you ever been convicted of a felony or misdemeanor with regards to child and/or sexual abuse? Yes____ No____ If Yes, please explain on a separate page.
- Employees are required to be 21 years of age or older to drive KSS vehicles. Are you able to drive a KSS vehicle if hired? Yes____ No____

False information is grounds for immediate termination.

It is our policy to conduct thorough background investigations on all new Keystone Science School hires. At a minimum, we conduct a criminal records search at the highest court in all counties where the person has resided, worked, or attended school in the past seven (7) years. Any misdemeanor convictions, felony convictions, open arrest warrants, and/or related activities are reported.

Are you able to perform all job functions of this position as indicated in the job description and expectations? Yes_____ No_____ If No, are the functions you are unable to perform essential or non-essential ones? Please explain and rely on personal experience to determine if there is another way to accomplish the function or task (ie special equipment):



SUBJECT QUALIFICATIONS LIST

Indicate your level of expertise in the following subjects. Depending upon the time of year and the position in which you are interested, the subject matter taught will vary significantly. (Primary subjects of study will be covered during staff training.) Please complete this entire section.

- 1 = Subject/activity you could teach on your own.
- 2 = Subject/activity you could assist in teaching.
- 3 = Subject/activity in which you have some general knowledge.
- 4 = No previous knowledge
- NA = Not applicable (due to the season of the job in which you are interested)

Science and Cultural History

- | | |
|--|---|
| <input type="checkbox"/> Forest Ecology | <input type="checkbox"/> Astronomy |
| <input type="checkbox"/> Zoology | <input type="checkbox"/> Environmental/Public Policy Issues |
| <input type="checkbox"/> Field Research | <input type="checkbox"/> Native American History/Culture |
| <input type="checkbox"/> Forest Management | <input type="checkbox"/> Meteorology |
| <input type="checkbox"/> Stream ecology | <input type="checkbox"/> Chemical Water Testing |
| <input type="checkbox"/> Snow Science | <input type="checkbox"/> Geology |
| <input type="checkbox"/> Winter ecology | <input type="checkbox"/> Colorado mining history |
| <input type="checkbox"/> Energy | |

Outdoor Skills

- | | |
|---|---|
| <input type="checkbox"/> Cross-country skiing | <input type="checkbox"/> Snowshoeing |
| <input type="checkbox"/> Backpacking | <input type="checkbox"/> Winter camping |
| <input type="checkbox"/> Leave No Trace traveling/camping | <input type="checkbox"/> Equipment maintenance |
| <input type="checkbox"/> Map and compass | <input type="checkbox"/> Rock Climbing (top roping) |
| <input type="checkbox"/> River Rafting | <input type="checkbox"/> Other: _____ |

Other Related Skills

- | | |
|---|--|
| <input type="checkbox"/> New Games/Cooperative Games | <input type="checkbox"/> Nature/environmental education games and activities |
| <input type="checkbox"/> Large group recreation games | <input type="checkbox"/> Low element challenge courses |
| <input type="checkbox"/> Drawing/sketching/writing | <input type="checkbox"/> Creative Crafts |
| <input type="checkbox"/> Use of field journals | <input type="checkbox"/> Facilitation or Mediation of Conflict |
| <input type="checkbox"/> Camp Songs and/or Music | |

Other Special Talents: _____



Keystone
Science
School

1628 Sts. John Road
Keystone, Colorado 80435
t: 970/468-2098
f: 970/468-7769

Please check all certifications that apply:

You are required to have and provide a copy of current Wilderness First Aid and CPR certification as specified by KSS in all job descriptions by the time you begin employment at KSS. Not doing so is grounds for immediate denial of employment.

- CPR
- Wilderness First Aid
- Wilderness First Responder
- Wilderness EMT
- Avalanche 1
- Avalanche 2
- State Recognized Teachers Certification
- Other (please list all supplemental certifications below)

EXTRACURRICULAR INTERESTS AND HOBBIES

REFERENCES

Please provide three references. We prefer references from supervisors at one of your last two jobs and a reference from any colleague who can describe your teaching ability or work ethic.

Reference One:

Full Name: _____

Place of Employment: _____ Job Title: _____

Business Address: _____

Phone: _____ Email _____

Reference Two:

Full Name: _____

Place of Employment: _____ Job Title: _____

Business Address: _____

Phone: _____ Email _____

Reference Three:

Full Name: _____

Place of Employment: _____ Job Title: _____

Business Address: _____

Phone: _____ Email _____

May we contact your present employer? _____



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Teaching Portfolio

All Program Instructors are expected to be experienced educators. We would like to see a evidence of your teaching ability and understanding of education. The teaching portfolio can be displayed in a variety of ways and is only limited by your creativity. Below is a list of examples but please do not feel limited to the provided examples. If your portfolio cannot be emailed please mail directly to Keystone Science School using the address below:

- Video of teaching
- Written lesson plan
- Photo collage of teaching experience

Name – Teaching Portfolio
Human Resources
Keystone Science School
1628 Sts John Rd
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